

FOR THE BIKES WITH A U-LOCK LOCATED AT LYONS PARK, HOLIDAY PARK, THE LIBRARY, AND MID MOD/FREEDOM'S EDGE

- 1. ANYONE WANTING TO USE A BIKE AT THESE LOCATIONS CAN CALL THE SHOP AT 637.0020
- 2. CALLER SHOULD GIVE NAME AND CREDIT CARD NUMBER TO THE SHOP. THIS WILL PLACE A \$5 HOLDING CHARGE ON THE CARD.
- 3. GIVE THE BIKE NUMBER THE CALLER IS INTERESTED IN CHECKING OUT.
- 4. ROW WILL GIVE THE CALLER THE A LOCK COMBO TO THE SPECIFIED BIKE.
- 5. WHEN THE BIKE USER IS DONE, THEY NEED TO CALL ROW BACK TO LET THEM KNOW WHAT RACK THEY CHOSE TO LEAVE THE BIKE IN. ROW WILL GIVE THEM A NEW LOCK COMBO. AND WILL TAKE THE HOLDING CHARGE OFF OF THEIR CARD.

FOR THE BIKES LOCATED AT THE COMEA SHELTERTHE, DDA OFFICE/PARAMOUNT:

1. SIMPLY LEAVE AN ID WITH THE SHELTER OR THE DDA OFFICE, SPECIFY WHICH BIKE THEY WOULD LIKE TO USE, DURING BOTH LOCATION'S BUSINESS HOURS. THE USER NEEDS TO BRING THE BIKE BACK BEFORE THE LOCATION CLOSES, AND THEY WILL RECIEVE THEIR ID BACK.